



U.S. Consulate General

Naples, Italy

Please follow the steps below before your immigrant visa interview at the U.S. Consulate in Naples, Italy.

Step 1: Register your appointment online

You need to register your appointment online. Registering your appointment provides us with the information we need to return your passport to you after your interview. Registration is free. Click the “Register” button below to register.

If you want to cancel or reschedule your appointment, you will be able to do so after you register your appointment.

Important information for applicants from Malta: if you are from Malta and need your passport to fly back after the visa interview, please email the visa section at IVNaples@state.gov to request further guidance.

[Register](#)

Step 2: Get a medical exam in Italy

As soon as you receive your appointment date, you must schedule a medical exam in Italy. Click the “Medical Exam Instructions” button below for a list of designated doctor’s offices in Italy. Please schedule and attend a medical exam with one of these doctors before your interview.

[Medical Exam Instructions](#)

Step 3: Complete your pre-interview checklist

It is important that you bring all required original documents to your interview. We’ve created a checklist that will tell you what to bring. Please print the checklist below and bring it to your interview along with the listed documents.

[Pre-Interview Checklist](#)

Step 3: Review interview guidelines

Read our interview guidelines to learn about any special actions that you need to take *before* your visa interview.

[Interview Guidelines](#)

Contact information

U.S. Consulate Naples, Italy
Piazza della Repubblica - 80122
NAPOLI

Phone:
The Visa Unit does not take inquiries by phone.

Email:
ivnaples@state.gov

Website:
it.usembassy.gov

Cancel and Reschedule:
ais.usvisa-info.com/it-it/iv

Map:



Other links

- [Diversity visa instructions](#)
- [After your interview](#)
- [Frequently asked questions](#)
- [Where to find civil documents](#)
- [Fiancé\(e\) visa instructions](#)

Social media



Interview Preparation Video



Medical Exam Instructions



Everyone applying for an immigrant visa, no matter how old they are, must have a medical exam before they can get their visa. Only a physician approved by the U.S. Consulate is allowed to do this exam. Applicants are not required to contact the medical facility to schedule their medical examination. Medical appointments are scheduled by the U.S. Consulate on your behalf upon scheduling of your visa interview. The medical examination will take place the day before the interview at Istituto Varelli, Via Cornelia dei Gracchi 51/60, Naples. Medical examination results from other physicians will not be accepted.

Medical Center

Istituto Diagnostico Varelli
Via Cornelia dei Gracchi 51/60
Napoli
Tel: 081 7672202

You may not go to a private doctor or a U.S. military facility for your examination. All applicants are expected to arrive at 7:00 am for the medical examination.

The exam fee for people fifteen years old or older is Euro 220, and for people under fifteen years of age Euro 70. You must pay at the time of the examination. The physician accepts payment for the medical examination in local currency only.

Items to bring to your medical examination

The doctor will need the following items to complete the medical exam forms:

- Your visa interview letter
- Your passport
- Four (4) recently taken passport-sized color photograph
- A copy of your immunization records
- DS-260 Confirmation page

Any medical examination fees, including x-ray and blood test fees, must be paid directly to the examining physician.

During the medical exam

The medical exam will include:

- A medical history review,
- A physical exam,
- A Chest X-ray, (for applicants 15 years of age or older),
- Blood tests (for applicants 15 years of age or older), and
- Tuberculosis (TB) testing (for applicants two years of age and older).

Be prepared to discuss your medical history, the medications you are taking, and current treatments you are receiving. More information on general medical requirements for U.S. immigrants is available on [the Centers for Disease Control and Prevention's website](#).

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Medical Exam Instructions

U.S. immigration law requires immigrant visa applicants to get certain vaccinations prior receiving a visa. Current immigrant visa vaccination requirements are available on [CDC.Gov](https://www.cdc.gov). There you can find information on [what vaccines you need](#) based on your age. You can also read Frequently Asked Questions about our medical exam requirements at [Travel.State.Gov](https://travel.state.gov).

After the medical exam

When your examination is completed, the doctor will either provide you with exam results in a sealed envelope or **send them directly to the U.S. Consulate. IF GIVEN AN ENVELOPE TO CARRY TO YOUR INTERVIEW, DO NOT OPEN THIS ENVELOPE.** Instead, bring it to your visa interview.

Any x-rays taken will be given to you. You **DO NOT** need to bring the x-rays to your visa interview unless you suffer from tuberculosis (TB). However, you **must** carry the x-rays with you when you travel to the United States for the first time. The medical report must be less than six months old when you enter the United States as an immigrant.

Pre-Interview Checklist ☒



Please use the list below to determine the items that every applicant must bring to the immigrant visa interview:

- ☐ A copy of your NVC interview letter (does not apply to Diversity Visa, fiancé(e), adoptive, or asylee/refugee applicants).
- ☐ Unexpired passport valid for six months beyond your intended date of entry to the United States and a photocopy of the biographic page (where your name and photo are located).
- ☐ Two (2) color passport-size photographs of each person applying for a visa (5 cm x 5 cm, or 2 inch x 2 inch). Please review our [online photo requirements](#).
- ☐ Confirmation page from the Form DS-260 Application for an Immigrant Visa you submitted online at ceac.state.gov/iv.
- ☐ Your **original** birth certificate, English translation, **and** a photocopy.
- ☐ Medical examination results in a sealed envelope (*if the physician gives you these results*).
- ☐ **Original** or certified copies of birth certificates for all children of the principal applicant (*even if he or she is not accompanying*).

Applicants who fall into any category listed in italics below should bring these additional documents:

- ☐ *For family-based visa applications:*
 - ☐ The appropriate [Form I-864 Affidavit of Support](#) for **each** financial sponsor along with a photocopy of the sponsor's IRS transcript or most recent U.S. federal income tax return, and any relevant W-2s.
 - ☐ Proof of your U.S. petitioner's status and [domicile](#) in the United States (photocopy of a U.S. passport, naturalization certificate, or lawful permanent resident card).
 - ☐ Evidence of the relationship between the petitioner and visa applicant (such as photographs, letters, or emails).
 - ☐ Family relationships:
 - If you are the petitioner's parent: The petitioner's original birth certificate that states the names of the parents.
 - If you are the petitioner's husband, wife, or fiancé: Divorce/death/annulment certificates for you and your spouse/fiancé, if applicable.
 - If you are the petitioner's brother or sister: The petitioner's original birth certificate that lists the names of the parents.
- ☐ *If you are married:* Your **original** marriage certificate, English translation, **and** a photocopy.
- ☐ *If you were previously married:* Your **original** divorce or spouse's death certificate, English translation, **and** a photocopy.
- ☐ *If you are older than 16 years of age:*
 - The **original** police certificate from your country of nationality. if you have lived there for at least six months.
 - The **original** police certificate from your country of current residence if you have lived there for at least six months.
 - Countries of previous residence where you lived for one year or more when you were 16 or older

If these three items are **all** true, you must bring a more recent police certificate to the interview:

1. You are older than 16 years;
2. You obtained a police certificate more than one year ago; and
3. You still live in the country that issued the police certificate.

***Important for Albanian Police certificates:** Albania authorities transmit the Ministry of Justice certificate directly to the U.S. Embassy Tirana. We do NOT accept it directly from the applicant. You must follow the correct procedure, or your visa will be delayed. Check the correct procedure at travel.state.gov .

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Pre-Interview Checklist ☒



***Note for Italian police certificates:** Certificato del Casellario Giudiziale, Certificato dei Carichi Pendenti, and Visura delle Iscrizioni nel Casellario Giudiziale are all required.

- ☐ *For employment-based visa applications:* Letter from your U.S. employer dated less than one month ago.
- ☐ *If you have ever been convicted of a crime:* **Original** Court and criminal records, English translation, **and** a photocopy.
- ☐ *If you have served in any country's military:* **Original** Military records, English translation, **and** a photocopy.
- ☐ *If you are adopted:* Adoption papers or custody documents, English translation, **and** a photocopy.
- ☐ *If you are the petitioner's stepchild:* The **original** marriage certificate of the petitioner and your biological parent, English translation, and a photocopy along with divorce records for any previous marriages of either parent.

Interview Guidelines



Sending documents to the U.S. Consulate Naples, Italy

If you need to send us any documents, the letter given to you by the Consular Officer at the interview will instruct you on how to complete your application. Please follow the instructions in the letter.

Rescheduling or cancelling your interview

If you are unable to attend your appointment, please go to ais.usvisa-info.com/it-it/iv to select a new appointment date. **There may be a significant wait before the next available appointment**, so please attempt to attend the date already assigned. There's no guarantee that a visa will still be available if you reschedule your appointment. Check the Visa Bulletin carefully before you reschedule your interview. If you're applying for a Diversity Visa (DV), remember that visas are limited in number and must be issued by September 30 of the program year.

Please note: *You need to register your original NVC/KCC appointment online before you can reschedule it. Rescheduling is only possible on a date after your assigned appointment.*

Security screening procedures

Everyone visiting the U.S. Consulate must follow security rules. If you refuse to go through security screening, you won't be allowed to enter. To avoid delays for yourself and others, only bring what you need for your appointment. If you leave items in your car, be sure to put them in the trunk and lock your car; do not leave any personal items in view in the passenger compartment. For security reasons, applicants will only be allowed into the Consulate 15 minutes before their appointment.

Accompanying persons

The following persons may accompany a visa applicant to their interview:

- **Interpreter:** Please notify the Consulate via e-mail in advance, if you do not speak Italian or English. You will be required to make your own arrangements to bring a certified translator with you for the interview and provide the translator's name to the Consulate by email before your appointment.
- **Special Needs Visitors:** Applicants may bring ONE person to help if they are elderly, disabled, or a minor child.

Attorneys are **not** permitted to accompany clients into the waiting room or to their interview.

Immigrant visa fees

If you have not paid all required fees to either the National Visa Center or via the appointment website, please be prepared to pay these fees on the day of your interview.

All fees may be paid in U.S. dollars. We accept cash and credit cards only. *Please note that if you are found ineligible to receive a visa, the application fee cannot be refunded.* A complete list of fees can be found via travel.state.gov.

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Interview Guidelines



Do not make travel plans outside of U.S. Consulate Naples, Italy

If your visa is approved, we will keep your passport at the Consulate while we prepare your immigration packet and print a visa for your passport. We will return your passport to you later via courier services only. If you have to travel within Italy while your passport is still with us, please make sure you have a valid picture ID other than your passport.

After Your Visa Interview



A consular officer can decide on a visa application only after reviewing the formal application and interviewing the applicant. There is no guarantee that you will receive a visa. Do not quit your job, sell your property, or make non-refundable travel arrangements until you have received your immigrant visa.

If more information is needed

Sometimes a consular officer refuses a visa application to review **additional documents** or for **administrative processing**.

For additional documents:

- The consular officer will give you a refusal letter that asks you to submit additional documents.
- The letter will include instructions on how to submit those documents to the consulate.

For administrative processing:

- This means the consulate needs more time to review your case.
- How long this takes depends on your specific situation.

Wait **at least** 60 days after your interview before asking about your application status.

What happens after visa approval

Passport, Visa, and Sealed Immigrant Packet – We will place your immigrant visa on a page in your passport. Please review your visa to make sure there are no spelling errors. We will also give you a sealed envelope containing documents that you must give to U.S. immigration authorities when you arrive in the United States for the first time.

Do not open this envelope. You must carry it with you; do not put it in your checked luggage. If you receive X-rays during your medical examination, carry those with you and give them to the U.S. immigration authorities.

USCIS Immigrant Fee – All individuals who are issued immigrant visas overseas must **pay an [Immigrant Fee](#)** to U.S. Citizenship and Immigration Services (USCIS) ***before traveling*** to the United States. This fee is for processing your residency status and printing your Permanent Resident Card. The only people exempt from paying this fee are: children entering the United States under the Hague Process, returning residents, and people traveling on a K visa.

When You Should Travel – You must enter the United States *before* the expiration date on your visa, which is usually six months from the date of printing. Your visa cannot be extended and all fees are nonrefundable. The principal applicant must enter **before or at the same time** as other family members with visas. Children who turn 21 years old *after* visa issuance must enter the United States before they turn 21 years old; otherwise they will lose their immigrant status.

Getting a Green Card – Your Form I-551 Permanent Resident Card, also known as a green card, will be automatically mailed to the address in the United States that you write in your visa application form. This is a very important document that proves you have permission to reside in the United States. *Do not travel outside of the United States until you receive your Permanent Resident Card. Once your card is issued, you should not stay outside of the United States for more than one year. If you do, you will lose your status as a Lawful Permanent Resident.*

Children's Issues – Children are required to have certain vaccinations before they can enroll in school in the United States. Therefore, we recommend that you bring your child's complete vaccination records with you to the United States. Additionally, if your child is adopted, you have full custody as a result of a divorce, or you share custody with the child's other parent, we recommend that you bring a copy of all applicable adoption or custodial papers from the authoritative court in your home country. You will likely need these papers (translated into English) in the United States for issues such as school enrollment, medical care, and eventual citizenship.

Information for New Immigrants – Please visit the USCIS web page for helpful information on moving to the United States. You can read their publication "[Welcome to the United States: A Guide for New Immigrants](#)" online.

Diversity Visa Applicants – Additional Information



If you are interviewing for a Diversity Visa (DV), all of the above instructions apply to you. Please schedule and attend a medical examination prior to your visa interview; enroll in the required courier service; and gather the required documents.

*Below are additional instructions that apply **only** to DV applicants.*

Bring to your interview

In addition to the documents listed on the Pre-Interview Checklist in this package, DV applicants should also bring the following items to your visa interview:

- ☐ Appointment information printed from the “Entrant Status Check” on the [E-DV website](#)
- ☐ Original documents showing that you have either a qualifying high school education **OR** have two years of qualifying work experience in the last five years immediately prior to application (for the principal applicant only; more information is available via [travel.state.gov](#))
- ☐ Payment of the \$330 Diversity Visa Application Fee

Review your DV Lottery entry

Prior to your visa interview, we recommend that you review the data on your initial E-DV entry. On your initial E-DV application, you must have correctly entered your marital status. If you are legally married you must have listed your spouse, even if you are currently separated from him/her (unless your spouse is a U.S. citizen or Lawful Permanent Resident).

Additionally, you must have listed ALL of your living children who are unmarried and under 21 years old. This includes your natural children, your spouse’s children, or children you have formally adopted in accordance with the laws of your country.

Failure to have listed an existing spouse or children at the time of your entry in the Diversity Visa lottery will result in the denial of your visa and visas for your family. Any fees paid to the U.S. government in support of your visa application(s) are nonrefundable. If you failed to include a child who had already been born, or a spouse to whom you were married when you entered the lottery, you should not proceed with the visa application. You can review the eligibility requirements via [travel.state.gov](#).

K1/K3 Visas – Special Instructions



We received evidence that indicates you may qualify for a K1 nonimmigrant visa for travel to the United States to marry an American citizen. We cannot schedule the date of your visa interview at this time, but you should prepare for it now by completing **Steps One, Two and Three**.

TRANSLATIONS: All documents that are not in English or Italian must come with certified English translations. They must be certified by a competent translator and sworn to before a Notary Public.

COPIES: One copy of each document (except photographs) must be submitted with the visa application. Our advice is to get duplicates of the necessary documents. Then, you can provide identical copies if your first set is lost or damaged.

STEP ONE: Complete the DS-160 Nonimmigrant Visa Form online at <https://ceac.state.gov/genniv/> for yourself and every child applying for a visa with you.

- Make sure you print **all** the **confirmation pages** and bring them to your interview.

STEP TWO: Get the **original documents** and copies listed below for yourself and each family member who will travel to the United States with you. All the original documents and copies that apply to your case are required, even if they were submitted to the Immigration and Citizenship Service with your petition.

- **Do not send the documents to the consular office.** Keep them for presentation at the time of the visa interview.

1. PASSPORTS: A passport must be valid for travel to the United States **and** must be valid for at least six months after the visa is issued.

2. BIRTH CERTIFICATES: You must have the **original** and a **copy** of the birth certificate for **every person** named in the application. This includes the person who filed the original petition.

- Birth records must be presented for all unmarried children under age 21, even if they are not immigrating at this time. (If children are deceased, please bring a statement that gives the year of death).
- The certificate must state the date and place of birth and the names of both parents.
- The certificate must also indicate that it is an extract from official records.
- If you or any children were **adopted**, you must submit a certified copy of the final adoption decree.

Unobtainable birth certificate: You may not be able to get your birth record because, for example, your birth was never officially recorded, your birth records were destroyed, or the correct government authority will not issue one.

In such a case, you must get a **certified statement** from the appropriate government authority that states the reason it is not available.

With that certified statement you **must** present secondary evidence, such as:

- If your baptism was held shortly after your birth, a baptism certificate that states the date and place of birth and the names of both parents
- An adoption decree for an adopted child
- An affidavit from a close relative (the applicant's mother is preferred) stating the date and place of birth, both parents' names, and the mother's maiden name. An affidavit must be executed before an official authorized to take oaths or affirmations.

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K1/K3 Visas – Special Instructions



Information about how to obtain a birth certificate is usually available from the U.S. embassy or consulate of the country where the birth took place.

3. POLICE CERTIFICATES: Police certificates are required for every visa applicant ages 16 or older. The table below shows the number of police certificates required based on where each applicant lives and has lived in the past. Present and former residents of the United States should **not** obtain any police certificates covering their residence in the U.S.

The police certificate must:

- Cover the entire time the applicant lived in that area, and
- State what the police authorities' records show about each applicant. That includes all arrests, the reason for the arrests, and the result of each case in the records.

Information about how to get police certificates for a specific country is available at the U.S. State Department's [Visa Reciprocity and Country Documents Finder](#) website.

If you are age 16 or older, you must submit an **original and a copy** of police certificates from every country where you lived, based on these instructions:

IF the applicant:	AND:	THEN the applicant needs a police certificate from:
Lived in his/her country of nationality for more than 6 months	At any time in his/her life	The police authorities of his/her country of nationality
Has lived in his/her country of current residence (if different from nationality) for more than 6 months	Is 16 years old or older	The police authorities of his/her country of current residence
Lived in another country for more than 12 months	Was 16 years or older at that time	The police authorities of that country
Was arrested for any reason, no matter how long they lived there	Was any age at that time	The police authorities of that country.

Please note: We require two police certificates from Italy:

- 1) **Certificato del Casellario Giudiziale**
- 2) **Certificato dei Carichi Pendenti**
- 3) **Visura delle Iscrizioni nel Casellario Giudiziale**

4. COURT AND PRISON RECORDS: People who were convicted of a crime must obtain a certified copy of **every court record** and **every prison record**.

- They **must still submit** court records, even if they were later granted an amnesty, pardon, or other clemency.
- Court records must include complete information about the details of the crime that led to the conviction **and** the disposition of the case, including sentence, other penalty or fine imposed.

5. MILITARY RECORDS: People who have served in the military forces of any country must present a certified copy of their military record.

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K1/K3 Visas – Special Instructions



6. PHOTOGRAPHS: You and every immigrating family member, no matter how old they are, must bring **six (6)** glossy, (that have not been retouched) unmounted color photographs, 50mm x 50mm (1"x 13/8") with a **white background**. Face size should be about 30mm (one inch), from the top of head to chin. The head must be shown in a front view that shows entire face. Do not wear earrings or eyeglasses.

7. TERMINATION OF MARRIAGE DOCUMENTS: Proof that all previous marriages ended. Marriage termination documents must be filed by the petitioner, applicant, and children, (including children under age 21.

- For example, the documents to be submitted are original or certified copies of the death certificate of spouse or final decrees of divorce or annulment.
- The divorce certificate must include the filing date.

8. EVIDENCE OF SUPPORT: Evidence that shows the applicants are not likely to become a public charge in the United States. (Public charge means that a person is likely to become dependent on the government for financial support.)

- Petitioners must also attach copies of their IRS Tax Transcript as evidence of their income.
- Evidence may also include documents that prove petitioner's personal assets that will be available in the United States.
- An Affidavit of Support Form I-134 is required. Please download the most updated version of I-134 at www.uscis.gov under forms.

9. TRANSLATIONS: Please remember that all documents that are not in English or Italian must come with certified English translations. They must be certified by a competent translator and sworn to before a Notary Public.

10. COPIES: Please remember that one copy of each document, except photographs, must be submitted with the visa application. You are advised to get duplicates of the necessary documents. Then, you will be able to provide identical copies if your first set is lost or damaged.

STEP THREE: As soon as you obtain all the documents that apply to your case, go to this website <https://usvisa-info.com/> to pay and schedule your K visa appointment.

WHAT HAPPENS NEXT

You must register for courier service and pay the \$265 K1 visa fee online at <https://usvisa-info.com/>. You need your case number (which begins with **NPL**) to complete your online registration.

- Please go to <https://travel.state.gov/content/travel/en/us-visas/immigrate.html>, for general information.
- If you need to contact the immigrant visa section, send an email to: IVNaples@state.gov.