

Please follow the steps below <u>before</u> your immigrant visa interview at the U.S. Consulate in Naples, Italy.

Step 1: Register your appointment online

You need to register your appointment online. Registering your appointment provides us with the information we need to return your passport to you after your interview. Registration is free. Click the "Register" button below to register.

If you want to cancel or reschedule your appointment, you will be able to do so after you register your appointment.

<u>Important information for applicants from Malta</u>: if you are from Malta and need your passport to fly back after the visa interview, please email the visa section at <u>IVNaples@state.gov</u> to request further guidance.

Register

Step 2: Get a medical exam in Italy

As soon as you receive your appointment date, you must schedule a medical exam in Italy. Click the "Medical Exam Instructions" button below for a list of designated doctor's offices in Italy. Please schedule and attend a medical exam with one of these doctors before your interview.

Medical Exam Instructions

Step 3: Complete your pre-interview checklist

It is important that you bring all required original documents to your interview. We've created a checklist that will tell you what to bring. Please print the checklist below and bring it to your interview along with the listed documents.

Pre-Interview Checklist

Step 3: Review interview guidelines

Read our interview guidelines to learn about any special actions that you need to take *before* your visa interview.

Interview Guidelines

Contact information

U.S. Consulate Naples, Italy Piazza della Repubblica - 80122 NAPOLI

Phone:

The Visa Unit does not take inquiries by phone.

- Email: ivnaples@state.gov
- Website:
 it.usembassy.gov
- Cancel and Reschedule: ais.usvisa-info.com/it-it/iv
- Map:



Other links

- Diversity visa instructions
- After your interview
- Frequently asked questions
- Where to find civil documents

Social media







Interview Preparation Video



Medical Exam Instructions



Everyone applying for an immigrant visa, no matter how old they are, must have a medical exam before they can get their visa. Only a physician approved by the U.S. Consulate is allowed to do this exam. Applicants are not required to contact the medical facility to schedule their medical examination. Medical appointments are scheduled by the U.S. Consulate on your behalf upon scheduling of your visa interview. The medical examination will take place the day before the interview at Istituto Varelli, Via Cornelia dei Gracchi 51/60, Naples. Medical examination results from other physicians will not be accepted.

Medical Center

Istituto Diagnostico Varelli Via Cornelia dei Gracchi 51/60 Napoli

Tel: 081 7672202

You may not go to a private doctor or a U.S. military facility for your examination. All applicants are expected to arrive at 7:00 am for the medical examination.

The exam fee for people fifteen years old or older is Euro 220, and for people under fifteen years of age Euro 70. You must pay at the time of the examination. The physician accepts payment for the medical examination in local currency only.

Items to bring to your medical examination

The doctor will need the following items to complete the medical exam forms:

- Your visa interview letter
- Your passport
- Four (4) recently taken passport-sized color photograph,
- A copy of your immunization records
- DS-260 Confirmation page

Any medical examination fees, including x-ray and blood test fees, must be paid directly to the examining physician.

During the medical exam

The medical exam will include:

- A medical history review,
- A physical exam,
- A Chest X-ray, (for applicants 15 years of age or older),
- Blood tests (for applicants 15 years of age or older), and
- Tuberculosis (TB) testing (for applicants two years of age and older).

Be prepared to discuss your medical history, the medications you are taking, and current treatments you are receiving. More information on general medical requirements for U.S. immigrants is available on the Centers for Disease Control and Prevention's website.

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Medical Exam Instructions



U.S. immigration law requires immigrant visa applicants to get certain vaccinations prior receiving a visa. Current immigrant visa vaccination requirements are available on <u>CDC.Gov</u>. There you can find information on <u>what vaccines you need</u> based on your age. You can also read Frequently Asked Questions about our medical exam requirements at <u>Travel.State.Gov</u>.

After the medical exam

When your examination is completed, the doctor will either provide you with exam results in a sealed envelope or send them directly to the U.S. Consulate. IF GIVEN AN ENVELOPE TO CARRY TO YOUR INTERVIEW, **DO NOT OPEN THIS ENVELOPE.** Instead, bring it to your visa interview.

Any x-rays taken will be given to you. You **DO NOT** need to bring the x-rays to your visa interview unless you suffer from tuberculosis (TB). However, you **must** carry the x-rays with you when you travel to the United States for the first time. The medical report must be less than six months old when you enter the United States as an immigrant.

Pre-Interview Checklist ☑



Please use the list below to determine the items that every applicant must bring to the immigrant visa interview:

| | A copy of your NVC interview letter (does not apply to Diversity Visa, fiancé(e), adoptive, or asylee/refugee applicants). |
|-----|---|
| | Unexpired passport valid for six months beyond your intended date of entry to the United States <u>and</u> a photocopy of the biographic page (where your name and photo are located). |
| | Two (2) color passport-size photographs of each person applying for a visa (5 cm x 5 cm, or 2 inch x 2 inch). Please review our online photo requirements. |
| | Confirmation page from the Form DS-260 Application for an Immigrant Visa you submitted online at ceac.state.gov/iv . |
| | Your original birth certificate, English translation, and a photocopy. |
| | Medical examination results in a sealed envelope (if the physician gives you these results). |
| | Original or certified copies of birth certificates for all children of the principal applicant (even if he or she is not accompanying). |
| Apı | plicants who fall into any category listed in italics below should bring these additional documents: |
| | For family-based visa applications: |
| | The appropriate Form I-864 Affidavit of Support for each financial sponsor along with a photocopy of the sponsor's IRS transcript or most recent U.S. federal income tax return, and any relevant W-2s. |
| | Proof of your U.S. petitioner's status and <u>domicile</u> in the United States (photocopy of a U.S. passport, naturalization certificate, or lawful permanent resident card). |
| | Evidence of the relationship between the petitioner and visa applicant (such as photographs, letters, or emails). |
| | If you are married: Your original marriage certificate, English translation, and a photocopy. |
| | If you were previously married: Your original divorce or spouse's death certificate, English translation, and a photocopy. |
| | If you are older than 16 years of age: |
| | The original police certificate from your country of nationality if you lived in that country for more than six months after |

The original police certificate from your country of current residence and countries of previous residence*.

If these three items are <u>all</u> true, you must bring a more recent police certificate to the interview:

1. You are older than 16 years;

the age of 16.

- 2. You obtained a police certificate more than one year ago; and
- 3. You still live in the country that issued the police certificate.

*Important for Albanian Police certificates: Albania authorities transmit the Ministry of Justice certificate directly to the U.S. Embassy Tirana; we may NOT accept it directly from the applicant. You must follow the correct procedure or your visa will be delayed. Check the correct procedure at travel.state.gov.

Note: For Italian police certificates, Certificato Generale del Casellario Giudiziale, Certificato dei Carichi Pendenti, and Visura delle Iscrizioni nel Casellario Giudiziale are all required.

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Pre-Interview Checklist **☑**



| Ш | For employment-based visa applications: Letter from your U.S. employer dated less than one month ago. |
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| | If you have ever been convicted of a crime: Original Court and criminal records, English translation, and a photocopy. |
| | If you have served in any country's military: Original Military records, English translation, and a photocopy. |
| | If you are adopted: Adoption papers or custody documents, English translation, and a photocopy. |
| | If you are the petitioner's stepchild: The original marriage certificate of the petitioner and your biological parent, English translation, and a photocopy along with divorce records for any previous marriages of either parent. |

Interview Guidelines



Sending documents to the U.S. Consulate Naples, Italy

If you need to send us any documents, the letter given to you by the Consular Officer at the interview will instruct you on how to complete your application. Please follow the instructions in the letter.

Rescheduling or cancelling your interview

If you are unable to attend your appointment, please go to <u>ais.usvisa-info.com/it-it/iv</u> to select a new appointment date. **There may be a significant wait before the next available appointment,** so please attempt to attend the date already assigned. There's no guarantee that a visa will still be available if you reschedule your appointment. Check the Visa Bulletin carefully before you reschedule your interview. If you're applying for a Diversity Visa (DV), remember that visas are limited in number and must be issued by September 30 of the program year.

Please note: You need to register your original NVC/KCC appointment online before you can reschedule it. Rescheduling is only possible on a date <u>after</u> your assigned appointment.

Security screening procedures

Everyone visiting the U.S. Consulate must follow security rules. If you refuse to go through security screening, you won't be allowed to enter. To avoid delays for yourself and others, only bring what you need for your appointment. If you leave items in your car, be sure to put them in the trunk and lock your car; do not leave any personal items in view in the passenger compartment. For security reasons, applicants will only be allowed into the Consulate 15 minutes before their appointment.

Accompanying persons

The following persons may accompany a visa applicant to their interview:

- **Interpreter:** Please notify the Consulate via e-mail in advance, if you do not speak Italian or English. You will be required to make your own arrangements to bring a certified translator with you for the interview and provide the translator's name to the Consulate by email before your appointment.
- Special Needs Visitors: Applicants may bring ONE person to help if they are elderly, disabled, or a minor child.

Attorneys are **not** permitted to accompany clients into the waiting room or to their interview.

Immigrant visa fees

If you have not paid all required fees to either the National Visa Center or via the appointment website, please be prepared to pay these fees on the day of your interview.

All fees may be paid in U.S. dollars. We accept cash and credit cards only. *Please note that if you are found ineligible to receive a visa, the application fee cannot be refunded.* A complete list of fees can be found via travel.state.gov.

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Interview Guidelines



Do not make travel plans outside of U.S. Consulate Naples, Italy

If your visa is approved, we will keep your passport at the Consulate while we prepare your immigration packet and print a visa for your passport. We will return your passport to you later via courier services only. If you have to travel within Italy while your passport is still with us, please make sure you have a valid picture ID other than your passport.

After Your Visa Interview



A consular officer can decide on a visa application only after reviewing the formal application and interviewing the applicant. There is no guarantee that you will receive a visa. Do not quit your job, sell your property, or make non-refundable travel arrangements until you have received your immigrant visa.

If more information is needed

Sometimes a consular officer refuses a visa application to review additional documents or for administrative processing.

For additional documents:

- The consular officer will give you a refusal letter that asks you to submit additional documents.
- The letter will include instructions on how to submit those documents to the consulate.

For administrative processing:

- This means the consulate needs more time to review your case.
- How long this takes depends on your specific situation.

Wait at least 60 days after your interview before asking about your application status.

What happens after visa approval

Passport, Visa, and Sealed Immigrant Packet – We will place your immigrant visa on a page in your passport. Please review your visa to make sure there are no spelling errors. We will also give you a sealed envelope containing documents that you must give to U.S. immigration authorities when you arrive in the United States for the first time. Do not open this envelope. You must carry it with you; do not put it in your checked luggage. If you receive X-rays during your medical examination, carry those with you and give them to the U.S. immigration authorities.

USCIS Immigrant Fee – All individuals who are issued immigrant visas overseas must **pay an <u>Immigrant Fee</u>** to U.S. Citizenship and Immigration Services (USCIS) **before traveling** to the United States. This fee is for processing your residency status and printing your Permanent Resident Card. The only people exempt from paying this fee are: children entering the United States under the Hague Process, returning residents, and people traveling on a K visa.

When You Should Travel – You must enter the United States *before* the expiration date on your visa, which is usually six months from the date of printing. Your visa cannot be extended and all fees are nonrefundable. The principal applicant must enter **before or at the same time** as other family members with visas. Children who turn 21 years old *after* visa issuance must enter the United States before they turn 21 years old; otherwise they will lose their immigrant status.

Getting a Green Card – Your Form I-551 Permanent Resident Card, also known as a green card, will be automatically mailed to the address in the United States that you write in your visa application form. This is a very important document that proves you have permission to reside in the United States. *Do not travel outside of the United States until you receive your Permanent Resident Card. Once your card is issued, you should not stay outside of the United States for more than one year. If you do, you will lose your status as a Lawful Permanent Resident.*

Children's Issues – Children are required to have certain vaccinations before they can enroll in school in the United States. Therefore, we recommend that you bring your child's complete vaccination records with you to the United States. Additionally, if your child is adopted, you have full custody as a result of a divorce, or you share custody with the child's other parent, we recommend that you bring a copy of all applicable adoption or custodial papers from the authoritative court in your home country. You will likely need these papers (translated into English) in the United States for issues such as school enrollment, medical care, and eventual citizenship.

Information for New Immigrants – Please visit the USCIS web page for helpful information on moving to the United States. You can read their publication "<u>Welcome to the United States: A Guide for New Immigrants"</u> online.

Diversity Visa Applicants – Additional Information



If you are interviewing for a Diversity Visa (DV), all of the above instructions apply to you. Please schedule and attend a medical examination prior to your visa interview; enroll in the required courier service; and gather the required documents.

Below are additional instructions that apply **only** to DV applicants.

| Bring | to v | vour | ınte | rview |
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| In addition to the documents listed on the Pre-Interview Checklist in this package, DV applicants should also bring the following items to your visa interview: | |
|--|--|
| Appointment information printed from the "Entrant Status Check" on the <u>E-DV website</u> | |
| Documents showing that you have either a qualifying high school education OR have two years of qualifying work experience in the last five years immediately prior to application (for the principal applicant only; more information is available via travel.state.gov) | |
| Payment in cash of the \$330 Diversity Visa Application Fee | |

Review your DV Lottery entry

Prior to your visa interview, we recommend that you review the data on your initial E-DV entry. On your initial E-DV application, you must have correctly entered your marital status. If you are legally married you must have listed your spouse, even if you are currently separated from him/her (unless your spouse is a U.S. citizen or Lawful Permanent Resident).

Additionally, you must have listed ALL of your living children who are unmarried and under 21 years old. This includes your natural children, your spouse's children, or children you have formally adopted in accordance with the laws of your country.

Failure to have listed an existing spouse or children at the time of your entry in the Diversity Visa lottery will result in the denial of your visa and visas for your family. Any fees paid to the U.S. government in support of your visa application(s) are nonrefundable. If you failed to include a child who had already been born, or a spouse to whom you were married when you entered the lottery, you should not proceed with the visa application. You can review the eligibility requirements via travel.state.gov.