



American Institute in Taiwan (AIT)

Follow the steps below **before** your immigrant visa interview at the American Institute in Taiwan (AIT).

If you do not complete each step before your visa interview, the consular section may require you to reschedule.

All applicants must follow the instructions below before going to AIT.

A Chinese-language translation of these instructions is available in the PDF “Print” link to the right.

Step 1: Register a document delivery address online

Before your visa interview appointment, [register online](#). Registering gives us the information we need to return your passport and documents after your visa interview. Registration also allows you to cancel or reschedule your interview if necessary. Click the “Register” button below to register.

[Register](#)

Step 2: Get a medical exam in Taiwan

As soon as you receive your appointment date, you must schedule a medical exam in Taiwan. Click the “Medical Exam Instructions” button below for a list of designated doctors’ offices in Taiwan. Schedule and attend a medical exam with one of these doctors before your interview.

[Medical Exam Instructions](#)

Step 3: Complete your pre-interview checklist

It is important that you ensure any required electronic documents are uploaded and that you bring all required **original** documents to your interview. Note that missing documents may result in multiple trips to AIT. We’ve created a checklist that will tell you what to bring. Print the checklist below and bring it to your interview along with the listed documents.

[Pre-Interview Checklist](#)

Step 4: Review interview guidelines

Read our interview guidelines to learn about any special actions that you need to take **before** your visa interview.

[Interview Guidelines](#)

Contact information

American Institute in Taiwan
100 Jinhu Road,
Neihu District, Taipei 11461
Taiwan

☎ Phone:
[Call Center](#)

✉ Email:
support-taiwan@ustraveldocs.com

🌐 Website:
ait.org.tw/en

☑ Reschedule:
usvisascheduling.com

🌍 Map:



Other links

- [Diversity visa instructions](#)
- [After your interview](#)
- [Frequently asked questions](#)
- [Where to find civil documents](#)

Social media



Interview Preparation Video



Medical Exam Instructions



Everyone applying for an immigrant visa, no matter how old they are, must have a medical exam before they get their visa. Only a physician approved by the American Institute in Taiwan (AIT) can perform this exam. **It is your responsibility to schedule an appointment with one of the doctors listed below and complete a medical exam early enough for your examination results to be submitted by designated panel physician sites *before* your visa interview** at the American Institute in Taiwan. Medical examination results from other physicians will not be accepted.

Schedule and attend a medical exam with one of the approved physicians at least 3-4 weeks before your visa interview. Hospitals in Taiwan typically require 2-3 weeks after the appointment date to finalize the results and completing your medical exam late may result in multiple trips to AIT. If your medical results will not be ready by the date of your interview, bring your medical exam receipt to the interview.

Approved physicians

MINISTRY OF HEALTH AND WELFARE, EXECUTIVE YUAN

FENG YUAN HOSPITAL

Dr. Ching Jen Chang, and Dr. Yu Chieh Tsai
No.100, An-Kan Road, Feng Yuan District, Taichung City 420
Telephone: (04) 2527-1180 ext. 3232 - 3233

TAIWAN ADVENTIST HOSPITAL

[Online registration](#) only

Dr. Hsin Ying Lin, Dr. Pei-Hsuan Weng, and
Dr. Chih-Hsung Huang
#424, Pa Teh Rd., Sec.2, Taipei
Telephone: (02) 2740-0729

Items to bring to your medical examination

Any medical exam fees, including x-ray and blood test fees, must be paid directly to the examining physician. Bring the following items to your medical exam:

1. Your visa interview appointment letter,
2. Your passport,
3. Photos (please contact your selected hospital to inquire about the most up-to-date photo requirements),
4. Your DS-260 confirmation page, and
5. A copy of your immunization records.

During the medical exam

The medical exam will include:

- A medical history review,
- A physical exam,
- A Chest X-ray,
- Blood tests (for beneficiaries 15 years of age or older),
- Gonorrhea testing (for beneficiaries 18–24 years of age, or as needed),
- Tuberculosis testing (for beneficiaries two years of age and older).

Your physician may request other tests as needed. Be prepared to discuss your medical history, the medications you are taking, and the current treatments you are receiving. More information on general medical requirements for U.S. immigrants is available on the [Centers for Disease Control and Prevention's website](#). If you have any concerns regarding your health conditions, please consult with our panel physicians.

U.S. immigration law requires immigrant visa beneficiaries to get certain vaccinations prior to the issuance of a visa. Current immigrant visa vaccination requirements are available on [CDC.Gov](#). There you can find information on [what vaccines you need](#) based on your age. You can also read the Frequently Asked Questions (FAQs) about our medical exam requirements at [Travel.State.Gov](#).

↓ Continued on next page ↓



Medical Exam Instructions

After the medical exam

When your exam is complete, the doctor will either provide you with exam results in a sealed envelope or send them directly to AIT.

IF GIVEN AN ENVELOPE TO CARRY TO YOUR INTERVIEW, DO NOT OPEN THIS ENVELOPE. Instead, bring it sealed to your visa interview.

Beneficiaries using the e-Medical process are not required to bring any X-rays to their port-of-entry. If you are NOT using the e-Medical process, you must hand carry your CD containing x-rays when you travel to the United States and present it to the U.S. immigration inspector at the port-of-entry, along with your immigrant visa packet. **DO NOT PLACE THE CD IN YOUR CHECKED LUGGAGE.**

Pre-Interview Checklist ☒



Uploading Documents: If your case is electronic/paperless (PIVOT), scans of all required documents listed below must also be uploaded to your file on the Department of State's [Consular Electronic Application Center \(CEAC\) website](#). Failure to upload these documents will cause processing delays and may result in multiple trips to AIT.

Use the list below to ensure you bring every required document to the immigrant visa interview.
Any documents that are not in originally in English must be accompanied by a certified English translation.

Petitioner's Documents:

- ☐ *If the applicant is applying for an IR5 or an F4 visa*, you must obtain an original or certified copy of the petitioner's birth certificate. (For births in Taiwan, you may submit the petitioner's current Household Registration Transcript in two sets, English and Chinese with full remarks provided by the household registration office within a year.)
- ☐ *If the applicant is applying for an IR1, CR1, or F2A visa as the spouse of a U.S. citizen or lawful permanent resident and the petitioning spouse was previously married*, you must provide evidence of the termination of every prior marriage of the petitioning spouse. The evidence must be an original or certified copy of a final legal divorce decree, death certificate, or annulment papers.
- ☐ *If the applicant is a stepchild and is applying for an IR2, CR2, F2, or any other visa classification requiring that the applicant be a child*, you must provide an original or certified copy of the marriage certificate of every marriage of the petitioner and the applicant's natural parent. If the petitioner or applicant's natural parent was previously married, the applicant must obtain evidence of the termination of every prior marriage. The evidence must be an original or certified copy of a final legal divorce decree, death certificate, or annulment papers.

Applicant's (Beneficiary's) Documents:

- ☐ **Passport:** Valid passport. (If any prior passport(s) contain valid, unexpired U.S. nonimmigrant visas you must also bring the prior passports).
- ☐ **Photographs:** Two (2) color photographs of each applicant applying for a visa (5 cm x 5 cm). Please review our [online photo requirements](#).
- ☐ **Birth Certificate:** Your **original** birth certificate and a photocopy. **NOTE:** No birth certificates are accepted for Taiwanese citizens born in Taiwan, and you must instead submit the original Individual Household Registration Transcript in two sets, English and Chinese with full remarks, issued within a year. You can find information on how to obtain this [document here \(see "Birth Certificates"\)](#).
- ☐ **Household Registration Transcript (HRT) (For Taiwan citizens only):** Provide two sets of your current Household Registration Transcript in English and Chinese with full remarks issued within a year for each applicant.
- ☐ **Name Change:** Evidence of legal name change if any differences between provided documents.
- ☐ **Medical Examination Results:** in a sealed envelope (*if the physician gives you these results*).
- ☐ **Marriage Certificate (if married and requested by):** Your **original** marriage certificate, and a photocopy, for each applicant.
- ☐ **Divorce and Death Certificates (if ever previously married and requested by):** **Original** certificates of marriage termination (death or divorce certificates for prior spouses) for every prior marriage, and a photocopy, for each applicant.

↓ Continued on next page ↓

Pre-Interview Checklist ☒



- ☐ **Police Certificate:** All beneficiaries over 16 years of age must provide **original** police certificates issued within the last 24 months, and a photocopy (if you would like the original certificate returned to you).
 - ☐ [Taiwan Police Certificate](#) (for each beneficiary over age 16).
 - ☐ [Foreign Police Certificate](#) (for each beneficiary who resided in a foreign country for 12 months or longer after the age of 16).
- ☐ **Court and criminal records** (*If you have ever been convicted of a crime in any country*): Provide court records showing the final disposition of all charges with English translation, and a photocopy.
- ☐ **Military Records:** (*If you have ever served in the military of any country*): Provide military records, and a photocopy. (Not required for service in the Taiwan military.)
- ☐ **Adoption:** (*If adopted*) Provide court adoption order and a photocopy.

Affidavit of Support (Form I-864) and Supporting Financial Documents:

- ☐ **Affidavit of Support:** By signing Form I-864, your petitioner (including co-sponsor(s) and joint sponsor(s)) agree to use their resources to support you and any dependents. If you or your dependents immigrating with you receive certain means-tested public benefits, the agency providing the benefit may request repayment from your sponsor(s). That agency can take legal action against any of your sponsors if you do not repay the cost of those benefits. See travel.state.gov for more information on means-tested public benefits.
- ☐ **For Family-Based Visa categories** the petitioner must submit:
 - ☐ A signed Form [I-864](#) or Form [I-864EZ](#), if applicable;
 - ☐ Form [I-864A](#) signed by the relevant member of household (*if the petitioner filed taxes jointly*); and
 - ☐ A copy of his/her [IRS-issued tax transcript](#) for the most recent year (or recent U.S. federal income tax return and corresponding W-2s if transcript isn't available) and all supporting financial documents needed to verify the income reported on tax returns - i.e. W-2 form, 1099-MISC form, proof of rental income, proof of business income, proof of social security benefits, etc. for the latest year available **OR** a signed statement declaring why the petitioner did not file federal taxes. Please ensure the petitioner and/or joint sponsor uploads the most recent documents before the interview, as outdated tax documents may result in multiple trips to AIT.
- ☐ **When submitting any version of Form I-864:** Provide proof of status and [domicile](#) in the United States for your U.S. petitioner and any joint sponsor's. A photocopy of the U.S. passport, birth certificate, naturalization certificate, or lawful permanent resident card may be acceptable.
- ☐ **If your petitioner has no income or does not meet [poverty income guidelines](#):** The petitioner will still need to complete an affidavit of support Form I-864 or I-864EZ. However, you will also need to find a joint sponsor who meets the poverty income guidelines for the relevant family size. The joint sponsor must submit all documents listed above.
- ☐ **For employment (E) visa categories:** Provide an original job offer letter from the petitioning business signed within the past six months instead of a Form I-864.

↓ Continued on next page ↓

Pre-Interview Checklist ☒



- ☐ **For returning residents (SB-1), diversity visa (DV), and fiancé (K1):** A sponsor or petitioner who will financially support you may complete a Form [I-134](#) and provide a copy of his/her IRS-issued tax transcript and all supporting financial documents needed to verify the income reported on his or her tax returns - i.e. W-2 form, 1099-MISC form, proof of rental income, proof of business income, proof of social security benefits, etc. for the latest year available. *You may also submit other financial evidence to show that you will not become a public charge in the United States.*
- ☐ **You can find more information on affidavits of support** and the supporting financial evidence required on the [USCIS website](#) and on the [Department of State website](#).

Applicants who fall into any category below should bring these additional documents to their visa interviews:

- ☐ **If you are an E1, E2, or E3 employment applicant:**
 - A. A detailed resume of your professional and educational history in English language with the following: (1) list of all employers and job responsibilities; (2) publications you have written, with titles, descriptions and dates; (3) travel history covering all foreign countries visited, including dates and purpose; (4) work plan explaining where you will seek employment in the United States.
 - B. Original versions of required degrees or certifications (e.g. college degree, industry license) and a photocopy.
- ☐ **If you have traveled to the U.S. and applied to extend or change your nonimmigrant status:** Copies of extension application(s) and approval notice(s).
- ☐ **If you have previously been ordered removed from the United States** or if you have been the subject of any other immigration proceedings: Copies of all records, including waivers.

Interview Guidelines



Rescheduling or cancelling your interview

We recommend you make every effort to attend your scheduled immigrant visa appointment. You may not schedule a new appointment until your original appointment date has passed. If you are not able to attend on this date, you must [book a new available appointment slot](#) with AIT. Note that appointment slots are limited. Missing your original appointment may result in significant delays to your visa processing. If no appointment slots are available at the time you check, please monitor the website. We regularly make more appointment slots available.

Please **do not reschedule** your interview until you have compiled all your required documentation and your medical examination report is complete. Please ensure that all required documents are up to date when you come to the interview.

DV applicants should be aware that visas are numerically limited and must be issued by September 30 of the program year. For these applicants, **there is no guarantee that a visa will still be available on the date of your rescheduled interview.** Please carefully consult the [Visa Bulletin](#) before you decide to reschedule your interview.

Security screening procedures

All visitors to AIT must follow certain security procedures. You can review the [list of prohibited items here](#). The American Institute in Taiwan cannot store prohibited items for you. You will not be allowed to enter AIT with prohibited items. All visitors must make other arrangements to store prohibited items before entering AIT. Failure to follow these guidelines may result in significant delays or cancellation of your appointment.

Mobile phones are **not** allowed in the interviewing area and will be stored at the security check. When you arrive at AIT, please enter at the Consular/Visa Entrance and proceed to the third floor. You may not be admitted more than 10 minutes before or after your listed appointment time.

Accompanying people

Due to security considerations, there is no information window for walk-in visitors at the American Institute in Taiwan. Access to the Consular Section waiting area is limited to the following:

- Applicants
- One parent or legal guardian (*for applicants under 18 years old*)
- One aide for a disabled or elderly applicant
- Approved interpreter

We can provide services in English, Mandarin Chinese, and Taiwanese. If you do not speak any of these languages, you need to bring an interpreter to your visa appointment. Submit a [request](#) at least two weeks before your interview date. Your interpreter must be able to speak English. Interpreters without prior AIT approval will not be allowed into the Consular Section waiting area.

Visa appointment holders may not be admitted more than 10 minutes before or after their appointment.

Immigrant visa fees

If you have not paid all required fees to either the National Visa Center or via the appointment website, be prepared to pay these fees on the day of your interview. All fees may be paid in cash in U.S. dollars, NT dollars, or by credit card.

Checks are not accepted. *Note that if you are found ineligible to receive a visa, the application fee cannot be refunded.* A complete list of fees can be found [here](#).

↓ Continued on next page ↓

Interview Guidelines



Do not make travel plans outside of Taiwan

If your visa is approved, we will keep your passport at the American Institute while we prepare your immigration packet and print a visa for your passport. We will return your passport to you via courier services to the document delivery address you previously registered. Average processing time after your interview is two weeks. If you need to travel within Taiwan while your passport is still with us, make sure you have a valid picture ID other than your passport.

If you have urgent international travel within 30 days after your appointment date, inform the officer at your interview. Your passport can be returned to you without a visa, and your application will be on hold until you send your passport to AIT through our drop-off service after you return to Taiwan.



After Your Visa Interview

A consular officer can only decide on a visa application after reviewing the formal application and interviewing the applicant. Do not sell your house, car or property, resign from your job or make non-refundable flight or other travel arrangements until you have received your immigrant visa in your hands.

If more information is needed

Sometimes a consular officer declines to interview or refuses a visa application to review **additional documents** or for **administrative processing**.

For reschedule:

- If your application was found to be documentarily incomplete, an interview may not be possible.
- The consular officer will provide a letter explaining the items that must be completed for your rescheduled interview.
- Have all required documents ahead of your rescheduled interview.

For additional documents:

- The consular officer will give you a refusal letter that asks you to submit additional documents.
- The letter will include instructions on how to submit those documents to the embassy.

For administrative processing:

- This means the consulate needs more time to review your case.
- How long this takes depends on your specific situation.

Wait **at least** 90 days after your interview before asking about your application status.

What happens after visa approval

Passport, Visa, and Sealed Immigrant Packet –We will place your immigrant visa on a page in your passport. Review your visa to make sure there are no errors. We will also give you a sealed envelope containing documents that you must give to U.S. immigration authorities when you arrive in the United States for the first time. ***Do not open this envelope. You must carry it with you; do not put it in your checked luggage.*** If you receive X-rays and vaccination records during your medical exam, carry those with you and give them to the U.S. immigration authorities.

If your immigrant visa has the “IV Docs in CCD” note on it, you will not receive a sealed package of documents. All required documents have been electronically submitted to the U.S. Department of Homeland Security (DHS) as a part of the Electronic Visa Information Packet (EVIP).

Please use our [Navigator](#) to contact us with the correct subject line and content if you need correction with your visa.

USCIS Immigrant Fee – All individuals who are issued immigrant visas overseas must pay an [Immigrant Fee](#) to U.S. Citizenship and Immigration Services (USCIS) *before* traveling to the United States. This fee is for processing your residency status and printing your Permanent Resident Card. The only people exempt from paying this fee are adopted children entering the United States under the Hague Process, returning residents (SB-1s), and people traveling on a K visa.

When You Should Travel – You must enter the United States before the expiration date on your visa, which is usually based on the expiration date of your medical report. Your visa cannot be extended, and all fees are nonrefundable. The principal applicant must enter **before or at the same time** as other family members with visas.

↓ Continued on next page ↓



After Your Visa Interview

Unless they are eligible for benefits under the Child Status Protection Act, children who are issued a visa before turning 21 years of age must enter the United States **before** their 21st birthday to avoid losing their immigrant status.

Getting a Green Card – Your Form I-551 Permanent Resident Card, also known as a green card, will be automatically mailed to the address in the United States that you write in your DS-260 visa application form. This is a very important document that proves you have permission to reside in the United States. *If you plan to travel outside the U.S. before your green card arrives:* Consult [USCIS's](#) and [CBP's](#) websites for rules about what documents you need to re-enter the country.

We also recommend you check with the airline to ensure you follow their rules. *Once your card is issued, you should not stay outside of the United States for more than one year. If you do, you will lose your status as a Lawful Permanent Resident.*

Children's Issues – In the United States, children are required to have certain vaccinations before they can enroll in school. We recommend that you bring your child's complete vaccination records with you to the United States. If your child is adopted, you have full custody because of a divorce, or you share custody with another parent, you should bring a *copy* of all applicable adoption or custodial papers from the authoritative court in your home country. You will need these papers (translated into English) for issues such as school enrollment, medical care, and eventual citizenship.

Information for New Immigrants – Visit the USCIS web page for helpful information on moving to the United States. You can read their publication "[Welcome to the United States: A Guide for New Immigrants](#)" online.

Diversity Visa – Additional Information



If you are interviewing for a Diversity Visa (DV), all of the above instructions apply to you. Please schedule and attend a medical examination prior to your visa interview; enroll in the required courier service; and gather the required documents.

*Below are additional instructions that apply **only** to DV applicants.*

Bring to your interview

In addition to the documents listed on the Pre-Interview Checklist in this package, DV applicants should also bring the following items to your visa interview:

- ☐ Appointment information printed from the “Entrant Status Check” on the [E-DV website](#).
- ☐ Documents showing that you have either a qualifying high school education **OR** have two (2) years of qualifying work experience in the last five years immediately prior to application (for the principal applicant only; more information is available [online](#)).
- ☐ Payment in cash or by credit card of the \$330 Diversity Visa Application Fee for each visa applicant.

Review your DV Lottery entry

Prior to your visa interview, we recommend that you review the data on your initial E-DV entry. On your initial E-DV application, you must have correctly entered your marital status. If you are legally married you must have listed your spouse, even if you are currently living separated from him/her (unless your spouse is a U.S. citizen or Lawful Permanent Resident).

Additionally, you must have listed ALL your living children who are unmarried and under 21 years old. This includes your natural children, your spouse’s children, or children you have formally adopted in accordance with the laws of your country.

Failure to have listed an existing spouse or children at the time of your entry in the Diversity Visa lottery may result in the denial of your visa and visas for your family. Any fees paid to the U.S. government in support of your visa application(s) are nonrefundable. You can review the eligibility requirements [online](#).



美國在台協會

請在前往美國在台協會參加移民簽證面談**之前**，依照下列指示逐項完成所有步驟。
若您未能在簽證面談前完成每個步驟，領事組可能會要求您重新預約面談時間。

這些說明的中文翻譯可在右側的“列印”鏈接中找到 PDF 版本。

步驟 1: 上網登錄文件遞送的地址

一旦您收到國家簽證中心(National Visa Center) 通知您的面談日期，您必須在網上註冊登錄文件送達地址。登錄後我們才能於面談後歸還您的文件以及護照，您也可以根據需要取消或重新預約面談。地址登錄是不收費用的。請點擊以下「地址登錄」前往註冊。

地址登錄

步驟 2: 於台灣當地做健康檢查

一旦收到面談通知，您必須馬上和指定的台灣醫院預約健康檢查日期。請點擊下列「健康檢查」來查看指定的醫師。請務必在面談前向指定醫師完成預約及體檢。

健康檢查

步驟 3: 面談前完成文件核對清單

請務必確認已上傳所有必要的電子文件，並於面談時攜帶所有必要的正本文件。請注意，若文件不齊，可能會導致您需要多次前往美國在台協會（AIT）。我們製作了一個所需文件的清單。請列印此清單並且連同清單上的文件一同帶來面談。

面談文件清單

步驟 4: 閱讀面談程序

請詳閱面談程序以了解面談前該完成的事項。

面談程序

聯絡資訊

美國在台協會
台北市內湖區金湖路 100 號
11461

☎ 電話：

[Call Center](#)

✉ 電子郵件：

support-taiwan@ustraveldocs.com

🌐 網站：

ait.org.tw

☑ [重新預約面談](#)

📍 地圖：



其他連結

- [抽籤移民簽證資訊](#)
- [面談後注意事項](#)
- [常見的問題](#)
- [如何取得官方文件](#)

社群網站



準備面試錄像



健康檢查說明



在簽證核發前，所有移民簽證的申請人(不分年齡)皆需要完成健康檢查，且只有經美國在台協會指定的醫師才能進行美國移民健康檢查。您有責任與下列指定醫師所屬的醫院預約並儘早完成體檢，以確保指定的體檢醫療機構能在您前往美國在台協會（AIT）進行簽證面談之前提交體檢結果。不是經由指定醫師所完成的健康檢查報告，將不被接受。

台灣的體檢醫院通常需要 2-3 週來完成健康檢查結果，請務必在您簽證面談日前至少 3-4 週和 AIT 的指定醫生預約並完成移民體檢。若延後安排體檢，可能導致體檢結果無法於面談當日前完成，進而可能需要多次前往美國在台協會（AIT）辦理簽證程序。如果您的健康檢查結果在面試日期之前無法完成，請仍按照約定的時間前來面試，並攜帶醫院的健康檢查收據。

指定醫師名單

衛生福利部豐原醫院 - 家庭醫學科

張敬仁醫師、蔡佑杰醫師

台中市豐原區安康路 100 號

電話: (04) 2527-1180 轉 3232-3233

基督復臨安息日會臺安醫院

僅限[線上預約](#)

林欣穎醫師、翁珮瑄醫師、黃啟薰醫師

台北市八德路2段424號

電話: (02) 2740-0729

體檢務必攜帶之物品

任何體檢費用，包含 X 光和驗血費用，應直接交給體檢醫師。體檢當日請攜帶以下物品：

1. 移民面談通知單,
2. 護照,
3. 照片 (請向您所選的醫院詢問照片之規格),
4. 您的DS-260簽證申請表完成確認單,以及
5. 疫苗注射紀錄。

體檢過程中

體檢內容包括：

- 病史評估
- 身體檢查
- 胸部 X 光檢查
- 血液檢查（適用於 15 歲以上之申請人）
- 淋病檢測（適用於 18 至 24 歲之申請人，或依醫療需要進行）
- 結核病檢測（適用於 2 歲以上之申請人）

健康檢查說明



您的指定體檢醫師可能會視需要安排其他檢查項目。請準備說明您的病史、目前服用的藥物，以及正在接受的治療。如需瞭解美國移民一般體檢規定的更多資訊，請參閱美國[疾病管制與預防中心（CDC）](https://www.cdc.gov)網站。健檢時、如您對自身健康狀況有任何疑問，請洽詢指定體檢醫師。

美國移民法規定，移民簽證申請人在簽證核發前須完成特定疫苗接種。目前適用的移民簽證疫苗接種要求請參閱[CDC.Gov](https://www.cdc.gov)，您可依年齡查詢所需接種的疫苗。此外，您亦可至 [Travel.State.Gov](https://travel.state.gov) 查閱有關移民體檢要求的常見問題（FAQs）。

體檢後

當健康檢查報告完成後，醫生會將體檢結果放入密封信封中交給您，或直接寄送至本組。如果您收到一份密封報告，請勿拆封並將該報告於出席簽證面談時提交本組。

使用電子醫療 (e-Medical) 流程的申請人在入境關口無需攜帶任何 X 光片。如果您不使用電子醫療流程，您前往美國時，務必隨身攜帶載有胸部 X 光影像的光碟（CD），並於入境時連同您的移民簽證封包一併交予美國移民官員查驗。請勿將該光碟（CD）放入託運行李中。

面談文件清單



備註 **上傳文件：如果您的案件是電子化/無紙化（PIVOT），您必須掃描所有下列所需文件且上傳到美國國務院領事電子申請中心（CEAC）的檔案中，網址為 <https://ceac.state.gov/IV>。未能上傳這些文件將導致您面談流程的延誤並可能需要多次前往美國在台協會（AIT）辦理簽證程序。

請依照以下文件清單，確認您已備妥移民簽證面談所需之所有文件。所有非英文原件之文件，均須檢附經認證之英文譯本：

提案人的文件：

- ☐ 如果申請人申請 IR5 或 F4 簽證，您必須取得提案人出生證明的正本或經認證的副本。（台灣出生者，可提交提案人的最新戶籍謄本中、英文各一份，並須包含戶政事務所核發之完整記事，且文件須於一年內核發。）
- ☐ 如果申請人申請 IR1、CR1 或 F2A 簽證，成為美國公民或合法永久居民的配偶，且申請人的配偶曾經結婚，提案人必須提供每段婚姻終止的證明。證明文件必須是最終合法的離婚判決書、死亡證明或婚姻無效判決書的正本或經認證的副本。
- ☐ 如果申請人是繼子女並申請 IR2、CR2、F2 簽證或提案人幫子女申請的任何其他簽證類別，您必須提供提案人和申請人的親生父母的每段婚姻證明的正本或經認證的副本。如果提案人或申請人的親生父母曾經結婚，申請人必須取得提案人或申請人的親生父母的每段婚姻終止證明。證明文件必須是最終合法的離婚判決書、死亡證明或婚姻無效判決書的正本或經認證的副本。

申請人（受益人）的文件：

- ☐ 護照：有效護照。（如果之前的護照中包含有效的美國非移民簽證，您還必須攜帶之前的護照）
- ☐ 照片：每位申請簽證的人需提供兩張（2）彩色照片（5 cm x 5 cm）。請查看我們的[線上照片要求](#)。
- ☐ 出生證明：您的出生證明原件和一份影本。**注意：**臺灣出生之臺灣公民申請人無須提交出生證明，請改為提交一年內由戶政事務所核發，且包含完整記事欄內容之個人戶籍謄本中、英文各一份。關於如何獲取此文件的信息請[參見「出生證明」](#)。
- ☐ 戶籍謄本（僅限台灣公民）：請每位申請人提交一年內由戶政事務所核發，且包含完整記事欄內容之個人戶籍謄本中、英文各一份。
- ☐ 變更姓名：若提供的文件之間姓名有任何不一致，須提供法定變更姓名的證明文件。
- ☐ 體檢結果：密封信封內的體檢結果（如果醫生給您這些結果）。
- ☐ 結婚證明（如果已婚且依規定要求）：您的結婚證明正本及影本各一份。
- ☐ 離婚和死亡證明（如果曾經結婚且依規定要求）：每位申請人皆須提供每段過去婚姻之終止證明正本（前配偶之死亡證明或離婚協議書/判決書）及影本各一份。
- ☐ 無犯罪紀錄證明：所有年滿 16 歲的申請人必須提供在過去 24 個月內發的無犯罪紀錄證明原件和一份影本（如果您希望原件退還給您）。
 - ☐ [台灣無犯罪紀錄證明](#)（每位年滿 16 歲的受益人）
 - ☐ [外國無犯罪紀錄證明](#)（每位 16 歲後在外國居住 12 個月或更長時間的受益人）

面談文件清單



- ☐ **法院和刑事記錄**（如果您曾在任何國家被判犯罪）：提供所有指控的法院記錄及最終判決書，同時提供英文翻譯以及一份影本。
- ☐ **軍事記錄**（如果您曾在任何國家的軍隊服役）：提供軍事記錄及一份影本。（台灣軍事服役者不需要提供）
- ☐ **收養文件**（如果曾被收養）：提供法院的收養裁定及一份影本。
- ☐ **生活擔保書**：提案人（含共同擔保人及聯合擔保人）透過簽署 I-864 表格，即同意運用其資源資助您及您的隨行眷屬。若您或您的隨行眷屬領取了特定依經濟狀況審查的公共福利（means-tested public benefits），提供該福利的機構得要求您的擔保人償還相關費用。若您未償還該福利費用，該機構可對您的任何擔保人採取法律行動。有關接受公共福利的更多資訊，請參見 travel.state.gov。
- ☐ **家庭類簽證類別**：提案人必須提交已簽署的：(1) [I-864 表格](#)或適用的 [I-864EZ 表格](#)；(2) 由相關家庭成員簽署的 [I-864A 表格](#)（如果與提案人聯合申報稅款）；(3) 以及最近一年的 [IRS 簽發的納稅申報單](#)副本（如果沒有申報單，則提供最近的美國聯邦所得稅申報表及相應的 W-2 表）和所有其他相關財力證明文件，用以核實報稅表上的收入，例如 W-2 表格、1099-MISC 表格、租金收入證明、營業收入證明、社會保障福利證明等，或者一份說明提案人未提交聯邦稅表的簽名聲明。請務必確認提案人及或聯合擔保人已於面談前上傳最新的文件，因為過期的稅務文件可能會導致您需要多次前往美國在台協會（AIT）接受額外面談。
- ☐ **提交任何 I-864 表格的美國提案人及聯合擔保人**：必須提供美國提案人及任何聯合擔保人在美國的身份和 [居住證明](#)。美國護照、出生證明、歸化證書或合法永久居民卡的影本均可接受。
- ☐ **如果提案人無收入或不符合最低收入標準**：提案人仍需完成 I-864 或 I-864EZ 表格。同時，您還需要找到一個符合最低收入標準的聯合擔保人。聯合擔保人必須提交上述所有文件。
- ☐ **工作（E）簽證類別**：提供雇主在過去六個月內簽署的工作聘書正本，以代替 I-864 表格。
- ☐ **回美居民（SB-1）、抽籤移民簽證（DV）和未婚夫妻（K1）**：擔保人或提案人可以填寫 [I-134 表格](#)，並提供其 IRS 簽發的納稅申報單及所有財力證明文件，用以核實其納稅申報表上報告的收入，例如 W-2 表格、1099-MISC 表格、租金收入證明、營業收入證明、社會保障福利證明等。您還可以提交其他財力證明，證明您不會成為美國的公眾負擔。
- ☐ 您可以在 [美國公民及移民服務局（USCIS）網站](#)和 [國務院網站](#)上找到更多有關生活保證書及所需財力證明的資訊。

申請人如果屬於以下任何類別，應攜帶這些附加文件參加簽證面試：

- ☐ **如果您是 E1、E2 或 E3 工作簽證申請人**：提供詳細的中英文職業及學歷履歷，包括以下內容：（1）所有雇主及工作職責內容；（2）您個人的發表清單，包含標題、描述和日期；（3）所有外國的旅行歷史，包括日期和目的；（4）解釋您在美國的工作計劃。
- ☐ 所需最高學位或專業認證之正本（例如：大學學位證書、專業證照/執照）及影本各一份。
- ☐ **如果您曾赴美並申請延長或更改非移民身份**：請提供移民局延長申請書及批准通知的副本。
- ☐ **如果您曾被命令從美國遣返或曾有提出其他移民申請**：提供所有記錄的副本，包括豁免。

面談程序



重新安排或取消面談

我們建議您盡可能參加您預定的移民簽證面談。在您原定的面談日期過去之前，您將無法安排新的面談時間。如果您無法在此日期參加面談，您必須與美國在台協會（AIT）[預訂一個新的可面談時間](#)。請注意，由於工作量的限制，面談時間有限，錯過原定的面談可能會導致您的簽證處理出現重大延誤。如果您在查看時沒有可用的預約時段，請繼續關注網站。我們會定期提供更多的面談時間。

在您備齊所有所需文件且完成體檢報告之前，**請勿重新預約**面談時間。當您前來面談時，應確保所有要求的資料與文件皆為最新版本。

Diversity Visa（抽籤簽證）申請人應該要知道簽證數量有限額，並必須在每年度的 9 月 30 日之前發放。對於這些申請人**不能保證在您重新安排面談日期時仍有簽證可用**。在決定重新安排面談日期之前，請仔細查閱[簽證公告](#)。

安全檢察程序

所有美國在台協會（AIT）的訪客都必須遵守[特定的安全程序](#)。美國在台協會無法為您寄放禁止攜帶的物品。您將不被允許攜帶禁止攜帶的物品進入 AIT。所有訪客必須在進入 AIT 之前做好寄放禁止攜帶物品的其他安排。不遵守這些程序可能導致您的面談被延遲或取消。面談區內禁止使用行動電話，手機將會保管於安檢處。當您抵達 AIT 時，請從領事/簽證入口進入，並前往三樓。早於或晚於您的面談時間 10 分鐘將不被允許入內。

陪同人員

由於安全考慮，美國在台協會（AIT）並不設有適用於臨時訪客的窗口。

領事部門等候區的進入僅限於以下人士：

- 申請人
- 18 歲以下申請人的一位父母或法定監護人
- 身障或年長申請人的助手
- 已經批准的英文翻譯人員
 - 如果您不懂英語、中文或台語，並且希望在簽證面談時帶一名翻譯，請在您的面談日期兩周前[提交請求](#)，審核完成後您將收到回覆。您的翻譯必須能夠講英語，未經 AIT 批准的翻譯人員將不被允許進入領事部門的等候區。簽證面談申請人不得在其面談時間之前或之後超過 10 分鐘入內。

移民簽證之費用

如果您尚未向國家簽證中心或通過預約網站支付所有所需費用，請準備在面談當天支付這些費用。所有費用均可使用美元，新台幣現金或信用卡支付。不接受支票。請注意，若您的情況不符合核發簽證的標準，申請費是無法退費的。您可以在[此處](#)取得完整的繳費項目清單。

請勿安排出國旅遊計畫

面談程序



若您的案子獲得核准，我們將保留您的護照且開始準備您的移民簽證文件包並印製簽證在您的護照內。平均處理時間為二周。簽證完成後，我們將透過快遞服務將護照送到您之前註冊的文件配送地址。若您在此期間需要在台灣境內旅遊，請確定攜帶除了護照以外且附有照片的有效身份證件。

若您在面談日期後的 30 天內有緊急的國際旅遊行程，請於面談時告知面談官。您的護照可以在未核發簽證的情況下退還給您；當您返回台灣後，只需透過我們的遞送服務將護照送回美國在台協會（AIT），您的申請程序即會繼續進行（在此之前申請將暫緩處理）。



移民面談完成後

領事官只有在審查正式申請並面試申請人後才能對簽證申請做出決定。在此之前我們不能保證您一定會獲得簽證。在您收到移民簽證之前，請勿出售您的房屋、汽車或財產，不要辭去工作，也不要做任何不可退費的機票或其他旅行安排。

若需要更多的資訊時

當領事官需要審查額外文件或進行行政審查（administrative processing）時，可能會暫緩面談或先予以拒絕簽證申請。

重新預約面談相關規定：

- 若您的申請被認為文件不齊全，可能無法進行面談。
- 領事官將會提供一封說明信，列出您在重新預約的面談前必須補齊的項目。
- 請務必在重新預約的面談日期之前，備妥所有所需文件。

補交額外文件：

- 領事官將會給您一封拒絕信，要求您補交額外文件。
- 該信函將包含如何向代表處／領事館提交這些文件的說明。

行政審查：

- 這代表領事館需要額外時間來審查您的案件。
- 所需時間長短取決於您的具體情況。

請在面談後至少等待 90 天，再詢問您的申請狀態。

在簽證批准後會發生什麼

護照、簽證、移民文件密封信封袋：我們將會把您的移民簽證印製在護照內。請檢查確認您的簽證資料無誤。我們還會給您一份移民的密封文件，當您第一次入境美國時請務必將文件交給美國移民官。**請勿將信封開封。您必須隨身攜帶。**記住不要包裝在行李內。若您在體檢時有收到X光片，您必須隨身攜帶，並於入境時交給移民官。如果您收到了一張帶有“IV Docs in CCD”註釋的移民簽證，這表示您的移民簽證是在現代化移民簽證（MIV）計劃下發放的，您將不會收到一個密封的文件包。所有需要的文件已作為電子簽證資訊（EVIP）的一部分被電子傳輸到美國國土安全部（DHS）。

如您的簽證需要更正，請透過我們的 [Navigator](#) 與我們聯繫，並使用正確的電子郵件主旨及內容。

美國公民和移民局 (USCIS) 移民費用：所有在海外被核准簽證的申請人必須在入境美國之前向美國公民及移民服務局（USCIS）支付**移民費用**。此費用用於處理您的居留身份狀態並印製您的永久居民卡。唯一免除支付此費用的人士是在海牙程序下進入美國的兒童、返美居民（SB-1）以及持K簽證旅行的人士。

移民面談完成後



應該何時出發： 您必須在簽證到期前入境美國，通常這個日期是根據您的健康檢查報告的到期日來確定的。您的簽證無法延期，所有費用均不可退費。主申請人必須在其他持有簽證的家庭成員之前或同時進入美國。除非孩子的情況適用於兒童身分保護法，否則在 21 歲前獲得簽證的兒童必須於 21 歲生日前入境美國以免喪失他們的移民身分資格。

取得綠卡： 您的 I-551 永久居留證 (俗稱綠卡) 將會自動郵寄到您簽證申請表上填寫的美國地址。這是一個非常重要的文件，證明您有權在美國居住。若您打算在收到綠卡前出境美國，請查看 [USCIS](#) 和 [CBP](#) 的網站參考您再次入境美國需要準備的文件。我們也建議您向航空公司確認相關的法規。確保您遵守他們的規定。一旦收到了綠卡，請勿於美國境外待超過一年，否則將喪失合法永久居民的身分。

Children's Issues： 在美國，孩童必須接種某些特定疫苗的注射才能就學。我們建議您將您孩子的完整疫苗接種記錄帶到美國。若您的孩子是被領養的、您因為離婚而擁有孩子的完全監護權或您和另一位家長擁有共同監護權，您必須攜帶您所在國家法院官方的所有領養或監護權相關的文件。您將需要這些文件（翻譯成英文）用於學校入學、醫療保健以及歸化成為公民。

給新移民的資訊： 請上 USCIS 的網站來查看關於移民美國的相關資訊。您可以在網路上參閱「[歡迎來到美國：新移民指南](#)」。



抽籤移民簽證－額外資訊

若您是抽籤移民簽證的面談，您適用以上所有的規則。請在面談前完成預約及體檢、登錄文件遞送的地址並且備齊所需文件。

以下附加規則只適用於抽籤移民簽證的申請人。

面談所需文件

除了以上面談事前清單，抽籤移民簽證申請人面談時需要帶以下文件：

- ☐ 在抽籤移民網站 [E-DV website](#) 中的登錄查詢鍵〈Entrant Status Check〉列印出來的面談資訊。
- ☐ 文件證明您具有合格的高中學歷或申請之前的過去五年有兩年的合於申請資格的工作經驗(只限定申請人；[網站](#)有更多的資訊。)
- ☐ 可用現金或信用卡支付\$330 美元之抽籤移民簽證費用。

檢查抽籤移民簽證之申請表

在簽證面談之前，我們建議您重新檢查您當初填寫的E-DV資料。在您的E-DV申請理，您必須確切的輸入您的婚姻狀況。若您在法律上為已婚，就算已與配偶分開，您依然必須將他/她列在申請表上。(除非配偶為美國公民或合法永久居民)

此外，您必須列入您**所有的**21歲以下未婚子女。這包含您的親生子女、您配偶的子女或您依據國家法律領養的子女。

若您在申請抽籤移民時未將配偶或子女之資料備齊，將會導致簽證無法被核准。任何申請簽證時繳交給美國政府的費用皆無法退費。若您在申請時遺漏子女或曾結過婚的配偶，您的簽證申請將被終止。您可以在[這裡](#)查看相關的條件。